

Eligibility & Common Application Onboarding Process

STEP 1 Kickoff

Share an overview of First Five SC. Review the role of a partner program in First Five SC.

Partner Inputs Needed

- Program overview
- Eligibility requirements
- Team members to participate
- Current program application

STEP 2 Program Information

Review eligibility requirements and the data fields on program's application that will need to be on First Five SC. Determine what level of technical integration may be needed, if any, between any current data/application system partners use and First Five SC.

Discuss the current program application or if one needs to be developed - share a sample application

Partner Inputs Needed

- Integration level for application data

STEP 3 Technical Information

Partner program IT team members engage in a discussion on infrastructure & needs for IT mapping. We work with your IT team if needed to connect.

STEP 4 Build

Internal First Five SC team members begin building the partner's application and eligibility screener for First Five SC.

STEP 5 Training & Testing

Partner and IT testing occurs with an eye for user experience. Focus group testing can be coordinated with end users through collaboration with the partner program and IT staff. Training will be provided to partners on how to access data. Guidance provided to ensure greatest reach in your community. Formally accept & approve application after testing.

STEP 6 Launch & Promote

Once testing is complete, a launch date will be determined in collaboration with the partner program. Marketing materials will be provided to partners. After launch guidance will be provided to ensure information is kept current and ways to promote within your community.



Ready to get started?

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